



TOWN OF WINCHESTER SELECT BOARD'S MEETING
SELECT BOARD MEETING ROOM

A. 7:00 P.M. OPENING

Executive Session (closed to public)

7:00 PM

1. Personnel Contract Negotiations - MGL Ch. 30 §21(a)2 - To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.
2. Waterfield Lot, 160 Forest Street - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property.

Notification of Meetings and Hearings (open to public)

7:30 PM

- Monday, February 27, 2023 - Regular Session
- Monday, March 6, 2023 - Regular Session
- Monday, March 13, 2023 - Regular Session
- Saturday, March 18, 2023 - Town Election
- Monday, March 27, 2023 - Regular Session

B. ACCEPTANCE OF DONATIONS

1. Accept donations to the Council on Aging Gift Account - \$180 for transportation purposes, \$384.40 from Meet Up Mondays Socialization and \$4,100 proceeds from the Symposium.
2. Accept an earmark of \$50,000 from the Department of Fire Services to the Fire Department for a new LifePak Monitor/defibrillator and Lucas CPR device.
3. Accept an earmark of \$150,000 from the Executive Office of Housing and Economic Development towards implementation of the Town's Local Rapid Recovery Plan (LRRP).
4. Accept a grant of \$50,000 from MassDOT Shared Streets and Spaces program to the Town for the purchase of snow removal equipment.
5. Accept a grant of \$87,480.25 from MassDOT Shared Streets and Spaces program to the Town towards the reconstruction of the intersection of Woodside Road and Wildwood Street.
6. Accept a grant of \$243,856.21 From the MassDOT Winter Recovery Assistance Program (WRAP) to the Town for use towards (1) rehabilitation, reconstruction,

resurfacing or preservation of roadways and appurtenances; (2) repair or replacement of traffic control devices, signage, guardrails, and storm grates, or (3) road striping and painting.

Documents:

[SB GIFT ACCEPTANCE MEMO 2.6.23.PDF](#)
[118978 AGREEMENT SHARED STREETS-TOWN OF WINCHESTER - WOODSIDE-WILDWOOD - AGREEMENT.PDF](#)
[2022-09-19 - SHARED STREETS SNOWBLOWER - AGREEMENT.PDF](#)
[118978 AGREEMENT SHARED STREETS-TOWN OF WINCHESTER - WOODSIDE-WILDWOOD - AGREEMENT.PDF](#)
[SKM_458E22082510590.PDF](#)
[WINCHESTERPACKAGE_SIGNED.PDF](#)

C. TOWN MANAGER REPORT AND COMMENTS

1. Appointments: Treasurer/Collector Office Principal Clerk I – Elaine Tripoli
DPW Transfer Station Foreman – Joseph DiRienzo
DPW School Custodian 1 (conditional appointment) – Ian Long

1. General Topics

Documents:

[TRIPOLI TREASURER CLERK I.PDF](#)
[DIRIENZO TRANSFERSTATION FOREMAN.PDF](#)
[LONG SCHOOL CUSTODIAN.PDF](#)
[2023-02-06 - ACTING TM UPDATE TO SB.PDF](#)

D. COMPTROLLER'S REPORT

Comptroller's Financial Report as of December 31, 2022

Documents:

[COMPTROLLER MEMO-REPORT 12-31-22.PDF](#)

E. LICENSES

1. **Continued** - Alcohol License, Section 12, All Alcoholic Beverages to PPT Hospitality LLC dba Putarin Thai, 831 Main Street.
2. Common Victualler License Renewal – Frozen Hoagies

F. HEARINGS

G. BUSINESS

1. Retirement Board - FY23 COLA
2. Interfund Borrowing - Lynch School Construction

3. PAYT - **Julia Greene, MassDEP**
4. Transportation Master Plan Update
5. Waterfield Lot - Civico
6. FY24 Budget/Capital Plan/ARPA
7. Draft Warrant Articles
8. Town Manager Contract

Documents:

[RETIREMENT BOARD MEMO TO SELECT BOARD FOR 2-6-23.PDF](#)
[020623_WINCHESTER TRANSPORTATION PLAN SB MEETING.PDF](#)
[ADVANCE BORROWING LYNCH SCHOOL FEB 2023.PDF](#)
[2023-02-02 - 23 SPRING TOWN MEETING - DRAFT.PDF](#)
[WINCHESTER PAYT PRESENTATION 02-06-23 V2.PDF](#)

H. CONSENT AGENDA

1. One Day Liquor Licenses: Gina Ciaccio for Bagels N Brew - February 12, 2023 - Bagels N Brew, 478 Main Street; Michelle Mackenzie for Superior Servers - April 29, 2023 - Griffin Museum
2. Appoint the Town as the Monetary Agent for Affordable Unit
3. Approve the Town Day annual permissions for Friday, June 2 and Saturday, June 3, 2023 with a rain date of Sunday, June 4, 2023. A.) **Street closings and parking bans: Friday, June 2nd - Block Party - 5:30 PM - 9 PM - closure of Mt. Vernon St. from Converse Place to Washington Street; Saturday, June 3rd (or rain date of Sunday, June 4th) 6:00 AM to 10 PM: Main Street (Rotary to Mystic Valley Pkwy); Mt. Vernon St. (Rotary to Washington St.), Thompson St.; and Converse Pl.; Jenks Parking Lot (to replace displays normally on Laraway Rd); B.) Approval to use the following open areas: Town Common, Manchester Field, Eliot Park, Town Hall and the Mill Pond and adjacent grounds; C.) Approval for a fireworks display from Manchester Field.**
4. Approve Parade Permit: En Ka Fair - Saturday, May 20, 2023 (Route: **Skillings Road to Main Street; left onto Main Street, pass Stop & Shop and Winchester Savings Bank; travel around the traffic circle (Quill Rotary) and up Church Street, where it will turn left onto Waterfield Road and left again onto Mystic Valley Parkway; at intersection with Main Street, left onto Main Street, right onto Mt. Vernon Street and continue to the Edward F. O'Connell Plaza on the**

grounds of the Veterans Honor Roll, Town Hall, where it will disband after the flag ceremony.) Mt. Vernon Street will be closed to traffic from Quill Rotary to the Washington Street Intersection for the duration of the Parade.

5. Public Amusement License: EnKa Society for EnKa Fair - 5:00-11:00 p.m. Friday, May 19, 2023 and 10:00 a.m. - 10:00 p.m. Saturday, May 20, 2023.
6. Approve/Correct Meeting Minutes: November 7 & 28, 2022

Documents:

[TOWN DAY REQUEST 2023.PDF](#)
[EN KA FAIR REQUEST 2023.PDF](#)
[NOVEMBER 2022 MINUTES.PDF](#)

I. COMMUNICATIONS AND WORKING GROUP REPORTS

87-89 Cross Street HCD Approval Letter

Documents:

[PEL - 87-89 CROSS STREET, WINCHESTER.PDF](#)