TOWN OF WINCHESTER
PUBLIC MEETING NOTICE and AGENDA

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2022 MAR 21 PM 2:24

TOWN CLERK
TOWN OF WINCHESTER

Pursuant to MGL Ch. 30A, Sec. 18-25 All meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting **(excluding Saturdays, Sundays and Holidays)** Town Clerk's staff requests submissions **72 hrs. Prior** to the meetings to allow for processing time. A listing of topics the chair reasonable anticipated will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE (CSC)

Date: **March 24, 2022**

Time: **12:30 PM**

Type: **Remote Participation**

Zoom Link: **Pre-Registration is required**
https://us02web.zoom.us/meeting/register/tZwtcOyhrTgqG9yjnKTlWq2Ma9ZXkVx3o_5P

Agenda (12:30 pm – 1:30 PM)

- Welcome (5 minutes)
  - New member introductions
- Administrative (5 minutes)
  - Approval of minutes of March 17, 2022
- Interim Report (draft) Outline (20 minutes)
  - Review and discuss
- Work Plan Updates and Next Steps (20 minutes)
  - Town Meeting members survey
    - Update
  - Board, commission and committee interviews
    - Update
    - Interview summaries
  - Town Meeting member interviews
    - Options
  - Public Listening Session on April 7
    - Planning team (location/s, format, notices, etc.)
  - Other updates, research, etc.
    - Town communication expenditures (estimates)
    - Town communication platforms (inventory)
- Public Comment (5 minutes)
- Next Meeting/s Date/s and Location/s (5 minutes)
- Adjourn

If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. **Please submit posting: townclerk@winchester.us**