



TOWN OF WINCHESTER SELECT BOARD'S MEETING  
SELECT BOARD MEETING ROOM

A. 6:30 P.M. OPENING

**Executive Session (closed to public)**

**6:30 PM**

1. Waterfield Lot, Washington/Swanton - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body.

**Notification of Meetings and Hearings (open to public)**

**7:30 PM**

- Thursday, June 2, 2022 – Regular Session
- Monday, June 6, 2022 – Special Town Meeting
- Monday, June 27, 2022 – Regular Session

B. ACCEPTANCE OF DONATIONS

1. Accept a donation of \$9,670 for the 2022 Winter Pond water treatment and \$2,750 for Winter Pond water testing from the Friends of Winter Pond.
2. Accept donations of \$590 to the Council on Aging for appreciation of services provided by the Council on Aging.

C. TOWN MANAGER REPORT AND COMMENTS

General Topics

Documents:

[2022-05-12 - ACTING TM UPDATE TO SB.PDF](#)

D. COMPTROLLER'S REPORT

E. LICENSES

F. HEARINGS

G. BUSINESS

1. Committees & Commissions

- a. Affordable Housing Trust Committee – Reappoint Three Incumbents

Kristopher Galletta, Michael Queenan & Robin Swan - terms to end  
April 30, 2025

- b. Traffic & Transportation Advisory Committee – One Open Position –  
Interview/Appoint: Timothy Matthews – term to expire March 31, 2025
  - 1. Washington/Swanton RFP
  - 2. Waterfield Lot – Special Town Meeting
  - 3. Select Board Goals & Work Plan
  - 4. Select Board Committee Assignments
  - 5. Summer Meeting Schedule

Documents:

[2022-04-04 - SB WORK PLAN.PDF](#)  
[SELECT BOARD COMMITTEE ASSIGNMENTS.PDF](#)

H. CONSENT AGENDA

Approve meeting minutes: April 11, 2022

Documents:


[4 11 22 MINUTES.PDF](#)

I. COMMUNICATIONS AND WORKING GROUP REPORTS



# Town of Winchester

Town Manager  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721- 7133  
Fax: 781-756-0505  
townmanager@winchester.us

**TO:** Winchester Select Board  
**FROM:** Beth Rudolph, PE – Acting Town Manager   
**DATE:** May 12, 2022  
**RE:** Town Manager’s Report – May 16<sup>th</sup> Select Board Meeting

---

Please find below an update on various topics for discussion at the Board’s May 16<sup>th</sup> meeting:

## ***ADDITIONAL UPDATES:***

### **En Ka Road Closures**

- *Monday, May 16<sup>th</sup>* – The Jenks Lot is closed except for those spots designated for Jenks Center parking only.
- *Tuesday, May 17<sup>th</sup>* – The Jenks Lot completely closes around 6:00pm.
- *Wednesday, May 18<sup>th</sup>* – Skillings Road will close one way, from the High School to Washington Street, around 6:00pm. You’ll be able to travel to the High School on Skillings.
- *Thursday, May 19<sup>th</sup>* – Mt. Vernon Street from Converse Place to Washington Street will close both ways at 6:00pm.
- *Friday, May 20<sup>th</sup>* – Skillings Road will close from Washington Street to the High School around 3:30pm.

### **Board and Committee Openings**

Below is a summary of the current open board and committee positions posted on the Town’s website:

<b>Board/Committee</b>	<b># of Openings</b>	<b>Close Date</b>	<b>Appointing Authority</b>
Commissioners of Trust Funds	1	5/20/22	Select Board
Senior Citizen Tax Committee	1	5/20/22	Select Board
EFPBC	1	5/20/22	Select Board
Wildwood Cemetery Advisory Committee	2	5/17/22	Select Board



# Town of Winchester

Town Manager  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721- 7133  
Fax: 781-756-0505  
townmanager@winchester.us

## Construction/Capital Project Updates

- Upcoming Bids
  - *Woodside Road and Wildwood Street* – The bid opening for the improvements to the intersection of Woodside Road and Wildwood Street is scheduled for May 19<sup>th</sup>. The Town hopes to start construction in late June/early July after school gets out.
- On-going Construction projects:
  - *Eversource 345kV Project* – Eversource is currently working on Cross Street between Marion Street and Washington Street, and on Washington Street at the Aberjona River crossing. They will also start work on Lake Avenue in Woburn near Horn Pond in the coming weeks, which will result in daytime traffic detours between Pond Street and Main Street in Winchester.
  - *Vinson Owen Safe Routes to School* – MassDOT and their contractor is back on site. Work is expected to last finish up in July.
  - *North Reservoir Dam* – The contractor has mobilized to the site and is pumping down the water in the North Reservoir to levels necessary to start construction.
  - *Transfer Station Renovation* – The contractor is mobilizing to the site this week and will start test pitting and other preliminary construction activities.
- Upcoming Construction projects:
  - *Church Street at Waterfield Road* – Construction is expected to start at the intersection of Church Street and Waterfield Road in mid-May, and will last 6 to 8 weeks.

## Community Events/Notes

- **Transportation Plan Listening Session** – The Town is holding a listening session on Thursday, May 19<sup>th</sup> as part of the Transportation Master Plan funded at Fall Town Meeting. Residents can sign up for the zoom in the Town’s calendar. There is also a webtool where residents can provide feedback at <https://tooledesign.github.io/winchester-TP/>
- **MyWRA Herring Open House** – The Mystic River Watershed Association (MyRWA) will be hosting a family-friendly Herring Open House at Horn Pond in honor of this year's World Fish Migration Day on Tuesday, May 17<sup>th</sup> from 4 to 6pm. Stop by to learn about the river herring life cycle, river herring ecology, and the annual river herring migration in the Mystic. Located near Scalley Dam, the Open House will discuss the barriers that herring face in finding suitable spawning habitat and what MyRWA and other organizations across Massachusetts are doing about it. <https://mysticriver.org/calendar/2022/5/17/herring-open-house>



**Town of Winchester**  
**Select Board Work Plan**  
*Updated: April 4, 2022*

Project		Priority	APR - MAY - JUNE	JULY - AUG - SEPT	OCT - NOV - DEC	JAN - FEB - MAR	Principals	
<b>Capital &amp; School Building Projects - FUNDED PROJECTS</b>								
1	Lynch School Reconstruction	H	Spring TM funding request for Parkhurst swing space MSBA Preferred Schematic Approval - April 27th	Parkhurst design (if funded); Schematic Design submittal to MSBA - Sept 1st	MSBA Project Scope & Budget Approval - October 26th; Fall Town Meeting votes Project Funding Agreement	Debt Exclusion override vote	Mark, Beth, Meg, Frank	
2	Carriage House - Design Development	L	Spring TM funding request for final design and construction funding	Design (if funded)	Bid	Construction		
3	Muraco School Immediate Repairs	H	Bids for roof repairs open on April 14th	Construction expected		Bid electrical repairs?	Mark, Beth, Jay, Meg	
4	Transfer Station renovation	H	Contract award expected in early April + Construction					Mark, Beth, Jay, Meg
5	Arbor Lane - Wendell Street Drinking Water	H	Design & installation of temporary pump solution; decide on permanent solution & start design		Fall TM funding for construction of permanent solution	Bid permanent solution	Mark, Beth, Jay, Meg	
6	Lake Street Bridge	M	Waiting on permits		Potential construction + bridge closure		Mark, Beth, Jay, Meg	
7	Washington Street Bridge	M	Initial design underway		Request construction funding at Fall TM		Mark, Beth, Jay, Meg	
8	Cross Street Bridge	M	Initial design underway		Request construction funding at Fall TM		Mark, Beth, Jay, Meg	
9	Town-wide Traffic Study	M	Conduct outreach and public meetings	Finalize report and recommendations			Beth, Mark, Meg	
10	Town Center Action Plan	H	Present recommendations to SB	Request capital funds for design			Beth, Mark, Meg	

Project		Priority	APR - MAY - JUNE	JULY - AUG - SEPT	OCT - NOV - DEC	JAN - FEB - MAR	Principals
11	Wildwood Street Intersection	H	Project out to bid in April	Construction expected			Mark, Beth, Jay, Meg
12	North Reservoir Dam repairs	H	Construction				Mark, Beth, Jay, Meg
13	South Reservoir Dam repairs	M	Request design funding at Spring TM	Design and Permitting			Mark, Beth, Jay, Meg
14	Muraco School Culvert - Flood Mitigation Project	M	Design and Permitting (bid expected in early 2023)				Mark, Beth, Meg
15	Multi-purpose Sports Court	L	Request construction funding at Spring TM	Construction expected			Mark, Beth, Meg, Nick
16	Town Building Risk Assessment	M	Update at Future SB Meeting				Mark, Beth, Meg, Dan, Frank
17	Davidson Park Feasibility Study (NRD Grant)		Continued public outreach - Final meeting with SB in June on recommendations				
18	Eversource - 345kV Construction	M	J&B starts on Washinton St in early April (2+ months); trench work on Washington & Cross St; Possible J&B on Cross Street (road closed for approx 3 months)				Beth & Jay
19	MBTA - Winchester Center Station Reconstruction	H	Construction expected through Spring 2024				Beth
<b>Capital &amp; School Building Projects - UNFUNDED PROJECTS</b>							
1	Manchester Field Turf Replacement	H	Currently not funded, but need will become critical over next few years				
2	Town Hall HVAC	H	Currently evaluating options				
<b>Financial</b>							
1	FY23 - FY26 Financial Plan	H	FY23 budget vote at Spring TM		Start FY24 budget process	FY24 budget due Feb 15th	Mark, Beth, Stacie
2	ARPA Funding Distribution	H	SB to decide process for prioritization and approval of ARPA funds				Mark, Beth, Stacie
3	Transfer Station Working Group	H	Working Group to assemble & start meeting				
4	OPEB Policy	L					Mark, Beth, Stacie
5	Fall 2022 Town Meeting	H					

Project		Priority	APR - MAY - JUNE	JULY - AUG - SEPT	OCT - NOV - DEC	JAN - FEB - MAR	Principals
<b>Affordable Housing</b>							
1	Washington and Swanton Street Parcels	H	Issue RFP				Beth, Mark, Meg, Brian S
2	Waterfield Lot redevelopment	H	Special Town Meeting				Beth, Mark
3	Glenwood Road	M					
4	North Border Road property	L					
5	160 Forest Street	M					
<b>Economic &amp; Community Development</b>							
1	Economic Development consultant for Town Center	M	\$150K from state ARPA funding expected to help fund this position				Mark, Beth, Rep Day
2	Joint Initiatives with Chamber of Commerce	L	Mass Office of Travel & Tourism Grant				Beth, Dana
3	10 Converse Place redevelopment	M	Approved by PB, under review by ConCom				Beth, Brian S
<b>Public Health</b>							
1	COVID-19 Response	H	Pfizer vaccination and booster clinics				Beth, Mark, Jen M, Frank
<b>Sustainability Initiatives</b>							
1	EV Charging Stations at Jenks Lot, McCall School & Main Street	L		Construction expected			Ken Pruitt
2	WinPower Provider Selection	M	Expect to solicit electricity supplier bids for next 3-year contract				Beth, Ken, Susan McPhee
<b>Personnel/Administrative</b>							
1	Comptroller Evaluation						SB
2	Acting Town Manager Evaluation						SB
3	Procurement Administrator Position	H	Position has been readvertised				Mark, Beth

Project		Priority	APR - MAY - JUNE	JULY - AUG - SEPT	OCT - NOV - DEC	JAN - FEB - MAR	Principals
<b>Committees &amp; Town Governance</b>							
1	Affordable Housing Trust	M	Funds may be required to support Washington/ Swanton St BAN payments and \$500K loan for CIVICO. \$150K expected from state ARPA funds.				Mike, Beth
2	Winchester Cultural District - SB "Champion"	L	Cultural District has requested that the SB identify a "champion"				Susan
3	Zoning Board of Appeals - New member appointments and Board support	H	ZBA will have full membership after 4/4 meeting				
4	Recreation Department Advisory Committee	L					Nick C
5	Communications Study Committee	M	Continue meetings				
<b>Executive Session</b>							
1	Litigation Updates	L	Schedule update in May				Mina
2	Collective Bargaining Update	H	Negotiations on-going				Mark, Beth, labor counsel
<b>School Committee/SB Initiatives</b>							
1	SwimWinchester	M	SwimWinchester selecting design consultant. Discussion required regarding process for Town's disposition of land & Art 97 issues				Mark, Beth, Susan
2	Knowlton Stadium Lighting Policy	L	Recreation Dept has request revisions to existing lighting policy - Fields Management Committee to hold first meeting with neighbors				Mark, Beth, Susan, Nick
<b>Completed since last update</b>							
1	Outdoor Dining Applications						
2	Climate Action Committee term length						



## Select Board Committee Assignments

	Primary	Backup
<b>Committee Memberships</b>		
Affordable Housing Trust*	Michael Bettencourt	
Audit Advisory Committee		Mariano Goluboff
Committee on Names		
Fields Management Committee		Mariano Goluboff
Housing Partnership Board	Michael Bettencourt	Richard Mucci
<b>Committee/Organization Liaisons</b>		
Cable Advisory Committee	Richard Mucci	
Capital Planning Committee	Michael Bettencourt	
Chamber of Commerce Liaison	Richard Mucci	
Conservation Commission Liaison		Mariano Goluboff
Council on Aging/Winchester Seniors Association	Michael Bettencourt	
Disability Access Commission		
Energy Management Committee	Mariano Goluboff	
Permanent Street Tree Committee	Richard Mucci	
Planning Board	Richard Mucci	
Traffic and Transportation Advisory Committee	Mariano Goluboff	
Wildwood Cemetery Advisory Committee		Michael Bettencourt
Winchester Hospital/Lahey PILOT	Richard Mucci	
<b>Working Groups - to be updated at a future meeting</b>		
Field's Master Plan		
Flooding/Drainage/Stormwater Management Working Group	Mariano Goluboff	
MBTA Train Station	Mariano Goluboff	Michael Bettencourt
State of the Town Committee	Mariano Goluboff	Michael Bettencourt
Town Center Initiative Steering Committee*		
Town Center Parking Committee*		
Master Plan Impementation Committee*		
American Rescue Plan Act*		
Transfer Station Working Group*		
Winchester Cultural District*		
*New suggestion		

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13

**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Monday, April 11, 2022  
Record**

14  
15  
16  
17  
18  
19  
20  
21  
22  
23

**OPENING**

Chair Richard Mucci called the meeting to order at 6:35 PM in the Select Board meeting room located in Town Hall. Present were Select Board members Vice Chair Anthea Brady, Michael Bettencourt, Mariano Goluboff, and John Fallon. Also present was Acting Town Manager Beth Rudolph, PE.

\*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to 160 Forest St, Waterfield Lot - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body; MGL Chapter 30 §21(a) 2 - Negotiation strategy non-union personnel and collective bargaining strategy; MGL Ch. 30 §21(a) 7 - To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.

Brady - Bettencourt VOTED

\*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Brady - Bettencourt VOTED

24  
25  
26  
27  
28  
29

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Wednesday, April 13, 2022 - Zoom Meeting 5:00 p.m.
2. Thursday, April 14, 2022 - Town Manager's Public Hearing
3. Monday, April 25, 2022 - Regular Session before Spring Town Meeting
4. Monday, April 25, 2022 - Spring Town Meeting
5. Thursday, April 28, 2022 - Regular Session before Spring Town Meeting
6. Thursday, April 28, 2022 - Spring Town Meeting
7. Monday, May 2, 2022 - Regular Session before Spring Town Meeting
8. Monday, May 2, 2022 - Spring Town Meeting

30  
31  
32  
33  
34  
35  
36  
37  
38  
39

**ACCEPTANCE OF DONATIONS**

40  
41  
42

**TOWN MANAGER REPORT AND COMMENTS**

1. Ms. Rudolph announced the following appointment in accordance with section 4-2b of the Town Charter: **DPW School Custodian - Edward Morton**.

\*Motion That the Select Board waive the customary fifteen (15) day appointment waiting period to allow Edward Morton to begin his employment.

Brady - Bettencourt VOTED

2. Acting Town Manager's Updates:

43  
44  
45  
46  
47  
48  
49  
50  
51  
52

**Spring Town Meeting**

The first night of Town Meeting is scheduled for Monday, April 25<sup>th</sup>. Subsequent nights are Thursday, April 28<sup>th</sup>, Monday, Monday, May 2<sup>nd</sup>, and Monday May 9<sup>th</sup>. The Town Manager's hearing

**Monday, April 11 , 2022**  
**Select Board Meeting**

1 is scheduled for Thursday, April 14<sup>th</sup> at 6pm via zoom. Date of the Special Town Meeting for  
2 Waterfield Lot is TBD.

3 **Middlesex Fells Survey**

4 The Department of Conservation and Recreation and the Friends of the Fells are conducting a  
5 survey to inform an education campaign encouraging a safe, welcoming and fun experience for  
6 everyone. A link to survey is provided here and on the Town's website:  
7 <https://www.surveymonkey.com/r/8RKLFZB>

8 **Updates from the Chamber of Commerce**

- 9
- 10 • The Chamber of Commerce has been awarded a \$45,000 tourism grant from the Massachusetts  
11 Office of Travel and Tourism (MOTT). Congratulations! We look forward to collaborating with  
12 them on this effort.
  - 13 • The Chamber of Commerce announced at their annual Presidents Luncheon last week that  
14 long-time Bookends owner Judy Manzo was selected as this year's Citizen of the Year. Ms.  
15 Manzo will be honored at a dinner on May 17<sup>th</sup> at the Winchester Country Club. A well-deserved  
16 award!

16 **Board and Committee Openings**

17 Below is a summary of the current open board and committee positions:

<b>Board/Committee</b>	<b># of Openings</b>	<b>Appointing Authority</b>
Committee on Names	1	Select Board
Disability Access Committee	2 alternates	Select Board
EFPBC	1	Select Board
Personnel Board	3	Town Clerk

18 **Construction/Capital Project Updates**

- 19
- 20 • Upcoming bids:
    - 21 ○ Muraco School Immediate Repairs - Bids for the roof repairs are scheduled to be open April  
22 14<sup>th</sup> and work is expected to start in late June.
    - 23 ○ West Side Fire Station Improvements - Currently evaluating bids opened April 6<sup>th</sup>.
  - 24 • On-going Construction projects:
    - 25 ○ Swanton Street Bridge Project - The final phase of the Swanton Street Bridge project is  
26 underway, including installation of plantings, loam and seed along the river banks, and final  
27 paving. This week, the bridge will be reduced to one lane during the day. The bridge will be  
28 closed during the day for the week of April 18<sup>th</sup>, and will be re-opened back up to through  
29 traffic each afternoon. Detour signs will be placed on Main and Washington Streets. All  
30 work on the bridge is expected to be complete, weather dependent, by April 22<sup>nd</sup>.
    - 31 ○ Winchester Center Station (MBTA) - The MBTA and their contractor started on Monday,  
32 April 4<sup>th</sup> and installed fencing and established their work zones on Laraway Road, and in the  
33 Aberjona and Waterfield lots.
    - 34 ○ Eversource 345kV Project -Eversource is expected to start the jack and bore operation at  
35 the Washington Street Bridge near Sunset Road in early to mid-April. The work will restrict  
36 the width of the travel lane and will likely require one-way traffic during work hours, but will  
37 be opened back to two-way traffic on nights and weekends with narrower travel lanes.  
38 Additional work will take place on Washington Street headed towards Cross Street over the  
39 coming months.
    - 40 ○ Eversource 115kV Project - Eversource will be completing vacuum testing on the section of  
41 pipe on Bacon Street between Church Street and Wedgemere Station starting Friday April  
42 15<sup>th</sup> and continuing for approximately nine days. They will be removing the dewatering  
43 system in the Wedgemere Lot this week, and expect to have the lot restored by mid-April.  
44 They will be completing work at the entrance to the Wedgemere Lot and Mystic Valley  
45 Parkway by the end of April.
    - 46 ○ National Grid - National Grid will be working throughout Town this year. They are currently  
47 on Bacon Street and in the surrounding neighborhoods to replace and/or relocate the gas  
mains. Work is expected to last two to three months.

**Monday, April 11 , 2022**  
**Select Board Meeting**

---

- 1           o Vinson Owen Safe Routes to School - MassDOT and their contractor will be back on site in
- 2           April to complete the remaining project elements. Work is expected to last through the
- 3           summer.
- 4           • Upcoming Construction projects:
- 5           o Church Street at Waterfield Road - Construction is expected to start at the intersection of
- 6           Church Street and Waterfield Road around May 1<sup>st</sup>, and will last 6 to 8 weeks.
- 7           o MWRA 48-inch Water Main Replacement Project (Phase I) - The MWRA will be starting
- 8           construction in May on Forest Street between Bellevue Avenue and Eugene Drive to replace
- 9           an existing 48-inch water main. Work on Phase I of the project is expected to last until
- 10          November 2022. The MWRA expects the work to be completed in three phases. Phase II
- 11          will begin in April 2023 and will include work in the easement between Forest Street and the
- 12          Woburn line. Phase III is expected to start in April 2024, and will include work on Eugene
- 13          Drive.
- 14          o Transfer Station Renovation - Expect to start work in late spring or early summer.
- 15          o North Reservoir Dam - The contractor will be mobilizing to the site in early April, including
- 16          tree clearing and development of an access road.
- 17          o Woodside Road at Wildwood Street Intersection Improvements - Project will be bid this
- 18          spring and expect to start construction after school is out.

**COVID-Related Updates**

The Health Department is holding the following Pfizer vaccine clinic:

- 21          • Booster dose only - Thursday, April 21<sup>st</sup> from 9 to 10:30am at the Jenks Center - Clinic is open
- 22          to anyone ages 12+. Registration links are available on the Town's website:
- 23          <https://www.winchester.us/683/Covid-19-Vaccine>

**Community Events/Notes**

- 25          • **Safe Disposal Day** - DEA National Prescription Take Back Day - April 30<sup>th</sup> at the Transfer
- 26          Station 9am to 1pm.
- 27          • **Recreation Department Summer Programs** - Registration is open for most summer programs
- 28          through the Recreation Department. Summer tennis registration opens today! Visit
- 29          [www.winrec.com](http://www.winrec.com).
- 30          • **Job Openings** - The Town has numerous part-time employment openings, and the Recreation
- 31          Department is actively hiring for summer help. More information is available on the Town's
- 32          website at <https://www.winchester.us/Jobs.aspx>.

**PUBLIC COMMENT**

**COMPTROLLER 'S REPORT**

**HEARINGS**

- 40          1. **Highland Avenue/Hillcrest Parkway Crosswalk** - to consider the installation of a crosswalk at
- 41          the southern end of Hillcrest Parkway and Highland Avenue. Ms. Rudolph explained that the
- 42          Town has received numerous requests over the years to install a crosswalk at end of Hillcrest
- 43          Parkway where it intersects with Highland Avenue. There is no sidewalk on the eastern side
- 44          of Highland Avenue south of Hillcrest Parkway, making it difficult for pedestrians (especially
- 45          walkers to the Middle and High School) to safely navigate the area. Toole Design had already
- 46          done the crosswalk design as part of the entire corridor and there will be a small medium in the
- 47          street line where the crosswalk will be installed. Mr. Gill, DPW Director, informed the Board
- 48          that DPW does have funding to do this crosswalk ahead of the changes that are planned for the
- 49          corridor on Highland but does not have enough for a raised crosswalk and they are ready to do
- 50          the crosswalk in the next few weeks. The neighbors all support the project and would like to
- 51          have a raised crosswalk installed in the future.

53            \*Motion:           That the Select Board approve the installation of a crosswalk at the

54                           southern end of Hillcrest Parkway and Highland Avenue.

Monday, April 11, 2022  
Select Board Meeting

1 Brady - Bettencourt

VOTED

- 2  
3 **2. Eversource Grant of Location** - to install approximately 71-feet of conduit within the public  
4 right-of-way. This work is necessary to provide underground electrical service to 19  
5 Wedgemere Avenue. Jackie Duffy, Eversource representative, attended the meeting and Ms.  
6 Rudolph, informed the Board that the Engineering Department and DPW have no issues.  
7

8 \*Motion: That the Select Board approve Eversource's Grant of Location to install  
9 approximately 71-feet of conduit within the public right-of-way.

10 Brady - Goluboff

VOTED

- 11  
12 **3. National Grid Grant of Location** - to install approximately 100 feet of 4-inch gas main installed  
13 from a main replacement in Pine Street to an existing main in Curtis Street. Diana Cuddy,  
14 National Grid representative, attend the meeting and Ms. Rudolph told the Board that she had  
15 reviewed the project. The Engineering Department and DPW have no issue with the request.  
16

17 \*Motion: That the Select Board approve National Grid's Grant of Location to install  
18 approximately 100 feet of 4-inch gas main installed from a main  
19 replacement in Pine Street to an existing main in Curtis Street.

20 Brady - Goluboff

VOTED

21  
22 **LICENSES**

23  
24 **BUSINESS**

- 25  
26 **1. Committees & Commissions Appointments** - The Select Board appointed/reappointed the  
27 following committee members:  
28

29 \*Motion That the Select Board appoint Gerard Marino as an alternate member to the  
30 Board of Appeals for a term to expire March 31, 2024.

31 Brady - Bettencourt

32 Roll Call: YES - Bettencourt, Fallon, Mucci

VOTED 3-2

33 NO - Brady, Goluboff

Motion Passes

34  
35 \*Motion That the Select Board reappoint Thomas Howley to the Council on Aging for  
36 a term to expire March 31, 2025.

37 Brady - Bettencourt

VOTED

- 38  
39 **2. Capital Projects Update** - James Johnson and Roger McPeek, Capital Planning Committee  
40 Chair/Vice Chair reviewed the Town departments 5 year plan of anticipated capital needs. Mr.  
41 McPeek stated that due to the large number of requests the Stabilization funds will not be able  
42 to cover them. While some individual requests meet the Committee's guidelines for bonding  
43 and/or being recommended for funding outside the Stabilization funds, often it is the sheer  
44 number of projects in the \$200K to \$1M range that exceed the capacity of the funds to address  
45 in any current year. Consequently, one or two of those larger projects get funded and the others  
46 get deferred. Mr. Johnson told the Board that the Capital Planning Committee would like to  
47 begin a conversation with the Board on developing a strategy for meeting the capital needs of  
48 the Town over the next five to ten years. Mr. McPeek also informed the Board that there is  
49 money in the state infrastructure for dams and the Board should be contacting our state  
50 Senator. Mr. Goluboff then asked them if they are looking for the Board, in the near future, to  
51 go for a debt exclusion/override for capital needs and Mr. McPeek feels that this is the way to  
52 go forward.  
53



Monday, April 11, 2022  
Select Board Meeting

---

1  
2 \*Motion That the Select Board recommend favorable action on Articles 28, 30, 32 &  
3 33.  
4 Brady - Bettencourt VOTED  
5

6 **CONSENT AGENDA**

7  
8 \*Motion That the Select Board approve One Day Liquor Licenses for Diana  
9 Kenosian for Boston's Best Bartending - May 24, 2022 - Wright-Locke Farm;  
10 Crista Dix for Griffin Museum - April 15, 2022 - Griffin Museum.  
11 Brady - Goluboff VOTED  
12

13 **ADJOURNMENT : 10:00 PM**

14  
15 \*Motion: That the Select Board adjourn for the evening.  
16 Brady - Bettencourt  
17 Roll Call: Brady, Goluboff, Bettencourt, Fallon, Mucci VOTED  
18  
19 Respectfully submitted,  
20 Beth Rudolph, Acting Town Manager

DRAFT