

TOWN OF WINCHESTER
PUBLIC MEETING NOTICE and AGENDA



2022 MAY 13 AM 11:48

TOWN CLERK
TOWN OF WINCHESTER

Pursuant to MGL Ch. 30A, Sec. 18-25 All meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting (**excluding Saturdays, Sundays and Holidays**) Town Clerk's staff requests submissions **72 hrs. Prior** to the meetings to allow for processing time. A listing of topics the chair reasonable anticipated will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE (CSC)

Date: May 20, 2022

Time: 12:00 PM

Type: Remote Participation

Zoom Link: Pre-Registration is required

[https://us02web.zoom.us/meeting/register/tZwufuGvrzIqHNYO7yYcTYBVvdP143A-nLMI](https://us02web.zoom.us/join/zoom/register/tZwufuGvrzIqHNYO7yYcTYBVvdP143A-nLMI)

Agenda (12:00 pm – 1:00PM)

- Administrative (5 minutes)
 - Approval of minutes of May 5, 2022
- Status reports (5 minutes)
 - Remaining interviews
 - Chamber of Commerce; others?
 - Town communication expenditures (estimates)
 - Other
- Town communication platforms inventory (10 minutes)
 - Presentation & discussion
- Town Day booth (5 minutes)
 - Resident survey
 - Volunteers, info and activities
- Phase II Work Plan (20 minutes)
 - Issues and solutions worksheet (draft)
 - Research priorities/working group assignments
- Public Comment (5 minutes)
- Next Meeting/s and Location/s (5 minutes)
 - Date/time for "Town Common" and newspaper industry presentations
- Adjourn

*If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. Please submit posting: **townclerk@winchester.us***