



TOWN OF WINCHESTER SELECT BOARD'S MEETING
SELECT BOARD MEETING ROOM

A. 6:45 P.M. OPENING

Executive Session (closed to public)

6:45 PM

1. MGL Ch. 30 §21(a) 2 - To conduct strategy sessions in preparation for negotiations with nonunion personnel.
2. 20 Glenwood, Waterfield Lot - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property.
3. MGL Ch. 30 §21(a) 3 - To discuss strategy with respect to collective bargaining or litigation.
4. Asa Fletcher Fund - MGL Ch. 30A §21(a) 1 - To discuss the reputation, character, physical condition, or mental health rather than the professional competence of an individual.

Notification of Meetings and Hearings (open to public)

7:30 PM

- Monday, July 17, 2023 - **Regular Session**
- Monday, July 31, 2023 - Regular Session
- Monday, August 14, 2023 - Regular Session

B. ACCEPTANCE OF DONATIONS

1. Accept two ARPA Stabilization Grants to the Recreation Department, June disbursement, in the amount of \$16,333.33 to be used for the WRAP/Kid Connection and the other one in the amount of \$5,416.67 to be used for the Lynch After School Program.
2. Accept a donation of \$750 from the Winchester Co-operative Bank to the Recreation Department for the Concerts on the Common.

Documents:

[CONCERT ON THE COMMONS DONATIONS MEMO - WINCHESTER CO-OP BANK.DOCX](#)
[EEC ARPA GRANT JUNE 2023.DOCX](#)

C. TOWN MANAGER REPORT AND COMMENTS

1. Staff Appointments: DPW Special Equipment Operator – David Pratt;
DPW Transfer Station Operator – Jason Grimes; Recreation Department
Principal Clerk I – Michelle Blumsack; Treasurer’s Office Town
Treasurer/Collector – Ann Gill
2. General Topics

D. COMPTROLLER'S REPORT

Comptroller’s Financial Report as of May 31, 2023

Documents:

[COMPTROLLER MEMO-REPORT FY23 THROUGH 5-31-23.PDF](#)

E. LICENSES

Transfer of Ownership – from PJ Comella to Claudia Oliva, Lily’s Restaurant LLC
d/b/a Comella’s 529 Main Street.

Documents:

[COMELLA CHANGE OF OWNERSHIP 6.26.23.PDF](#)

F. 7:45 P.M. HEARINGS

1. Cross & Holton Streets - improvements at the intersection of
Cross Street and Holton Street
2. Eversource Grant of Location - installation of approximately
7-feet of conduit from existing pole 345/3 to the Parkhurst
School.
3. Thompson Street & Waterfield Road - change one parking
space at the corner of Thompson & Waterfield to 15 Minute
Takeout only after 5:00 p.m.

Documents:

[CROSS AT HOLTON SB 6-26-23.PDF](#)
[2026-06-23 - EVERSOURCE GOL REC - ANDREWS ROAD - PARKHURST
SCHOOL.PDF](#)
[WIN-ANDREWAA-11280840 \(2\).PDF](#)
[COVINO 15-MINUTE PARKING INFO-MOTION 9.2022.PDF](#)
[FWD_ BLACK HORSE TAVERN TAKE OUT CURBSIDE PICK UP SIGN.PDF](#)

G. BUSINESS

1. Town Center Earmark
2. Lynch Solar
3. Winchester High School Flooring
4. Eversource License Agreements
5. 7 Church Street
6. 20 Glenwood RFP
7. Communications Study Plan
8. CPA Update
9. Town Counsel Contract

Documents:

[2022-10-01 - WINCHESTER DOWNTOWN ACTION PLAN REPORT-FINAL.PDF](#)
[2023.01.09_PROPOSAL-WINCHESTERMAINSTREETPROJECT-REV.PDF](#)
[2023-06-09 - LYNCH ELEMENTARY_SOLAR PV REPORT_V7.PDF](#)
[2023-06-12 - LYNCH_SOLAR_MEMO_EFPBC TO SB.PDF](#)
[RE_ TOWNMANAGER QUESTIONS FOR ZAPOTEC.PDF](#)
[FLOORING AND PLUMBING ISSUE MEMO.PDF](#)
[MEMO_SC_CAPITAL_061323.PDF](#)
[W-W WINCHESTER LICENSE AMENDMENT FINAL 06032023.PDF](#)
[WINCHESTER COMMUNICATIONS PROPOSAL.PDF](#)
[COMMUNICATIONSSC_FINAL REPORT_RECOMMENDATIONS \(002\).PDF](#)

H. CONSENT AGENDA

1. One Day Liquor Licenses: Norman Doucette for Jumelage - July 14, 2023 - Sanborn House; Lauren Tiedemann for Book Ends - July 10 & 12, 2023, August 14, 2023 & September 11, 2023 - Book Ends, 559 Main St; Archie McIntyre for Wright-Locke Farm - July 11, 18, 20 & 25, 2023 & August 1, 2023
2. Approve Meeting Minutes - April 24 & 27, 2023, May 1, 2023

Documents:

[APRIL24-27 MAY1 MINUTES.PDF](#)

I. COMMUNICATIONS AND WORKING GROUP REPORTS