

TOWN OF WINCHESTER PUBLIC MEETING NOTICE and AGENDA



Pursuant to MGL Ch. 30A, Sec. 18-25, all meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting (**excluding Saturdays, Sundays and Holidays**). The Town Clerk's staff requests that submissions be made at least **72 hours prior** to the meeting to allow adequate time for processing and posting. A listing of topics that the chair reasonable anticipates will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE (CSC)

Date: November 4, 2022
Time: 12:00-1:30 PM
Type: Remote Participation
Zoom Link: Pre-Registration is required

Register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZctc-mpqDsjHfTFsR4aJB9Dg_i7XmopwE8I

Agenda (12:00 pm – 1:30 pm)

- Administrative (5 minutes)
 - Approval of minutes of October 12, 2022
- Article 1 – Communications Study Committee Final Report (20 minutes)
 - Review presentation slides and script
 - Authorize presentation to Town Meeting
- Article 11 – Town Communications Plan (20 minutes)
 - Review presentation slides and script
 - Authorize presentation to Town Meeting
- Final Report – Technical Appendices (20 minutes)
 - Review draft
 - Authorize publication of appendices
- Committee Records (5 minutes)
 - Webpage
 - Reports, presentations, working group documents, etc.
 - Meeting minutes and recordings
- Public Comment (5 minutes)
- Closing Remarks (5 minutes)
- Adjourn

If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. Please submit posting: townclerk@winchester.us