

Winchester Retirement Board Meeting Minutes  
February 21, 2023 Remote Participation Meeting

Pursuant to the Commonwealth's Open Meeting Law Chapter 30A, §20, and subject to the Executive Order issued by Governor Baker on June 16, 2021, the meeting of the Winchester Contributory Retirement Board was called to order with the following Members participating remotely: Stacie Ward, Ex-Officio; Robert A. Frary, Elected Member, Chair, Michael Lucas, Appointed Member, Philip Ciampa, Elected Member, Thomas J. Tracy, Fifth Member, Karen Manchuso, Board Administrator.

Members of the public were provided access to the meeting via a call-in-number.

Robert Frary called the meeting to order at 8:33 am.

Motion made by Stacie, seconded by Philip to bring the FY24 COLA to the March 28<sup>th</sup> Regular Business Meeting for a discussion and vote.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

The Board recommended the following changes to the Administrator's new three-year contract and to send it to Tom Gibson for legal review.

- Hours to reflect the normal office hours as approved by the Retirement Board.
- Change sick leave time to resemble the same option as non-union employees.

A motion was made by Michael Lucas, seconded by Tom Tracy to approve the January 31, 2023 Regular Business Meeting Minutes as presented.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

A motion was made by Tom Tracy, seconded by Michael Lucas to approve the February 28, 2023 Retiree Payroll Warrant in the amount of \$832,953.68.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

A motion was made by Tom Tracy, seconded by Michael Lucas to approve the February 28, 2023 Expense Warrant as follows:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Andover Retirement	2022 3(8)C – V. Loschi	\$2,467.23
Belmont Retirement	2022 3(8)C – M. Porter	\$1,706.38
Brockton Retirement	2022 3(8)C – L. Elliot	\$2,018.54
MACRS	2023 Membership Dues	\$650.00
Middlesex County Retirement	2022 3(8)C – Various Retirees	\$50,531.95
Malden Retirement	2022 3(8)C – Dolan and Kelley	\$3,676.37
Massport Retirement	2022 3(8)C – Various Retirees	\$7,735.67
Newton Retirement	2022 3(8)C – P. McNulty	\$4,587.09
Pension Technology Group	2023 Support and Hosting Services	\$31,695.00
AmTrust North America	Policy # SWC1367243	\$15.00
Woburn Retirement	2022 3(8)C Payment	\$13,383.04
Town of Winchester – Treasurer	Jan 2023 Serv. Reimbursement	\$10,158.27
WB Mason	Office Supplies – Inv # 236194789	\$19.43

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

A motion was made by Tom Tracy, seconded by Michael Lucas to approve the February 28, 2023 transfers as follows:

<u>Name</u>	<u>Dept. / Position</u>	<u>Service</u>	<u>Amount</u>
Mahua Sen	School / Educational Support	6.5000	
Andover Retirement			\$15,799.75
Stephen Mondello	School / Educational Support	0.5000	
MA Teachers' Retirement			\$1,652.38

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

A motion was made by Tom Tracy, seconded by Michael Lucas to approve the following New Members:

<u>Name</u>	<u>Department/Position</u>	<u>Date of Hire</u>	<u>Group</u>
Kristen Alfonso	School/ Educational Support	01/23/2023	1
Christine Amatrudo	Library/ Assistant Director	02/06/2023	1
Anthony Corsentino	Library	01/17/2023	1
Andrew Malloy	DPW/ Skilled Laborer	01/03/2023	1
Elizabeth Pedrini	School/ Educational Support	01/10/2023	1
Olivia Perenick	School/ Educational Support	01/23/2023	1
Elaine Tripoli	Treasurers'/ Clerk	02/06/2023	1

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

The Board reviewed the PERAC Memorandums # 8/2023 re: Actuarial Data.

The next monthly board meetings will be:

- Tuesday, March 28, 2022 at 8:30 am – Virtual
- Tuesday, April 25, 2022 at 8:30 am – In-person
- Tuesday, May 23, 2022 at 8:30 am – In-person
- Tuesday, June 27, 2022 at 8:30 am – In-person

On a motion by Tom Tracy, seconded by Michael Lucas, the Board voted to adjourn at 9:22 am.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
Michael Lucas	Yes
Philip Ciampa	Yes
Robert Frary	Yes
Thomas Tracy	Yes

Respectfully submitted,

Karen Manchuso

Attest:

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Stacie Ward, Ex-Officio

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Michael Lucas, Appointed Member

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Philip Ciampa, Elected Member

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Robert Frary, Appointed Member

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Thomas J. Tracy, Fifth Member