

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, March 6, 2023
Record**

OPENING

Chair Richard Mucci called the meeting to order at 6:45 PM in the Select Board meeting room located in the Town Hall. Present were Select Board members Vice Chair Anthea Brady, and John Fallon. Michael Bettencourt attended via phone from 7:30-8:30 p.m. and Mariano Goluboff was absent. Also present was Town Manager Beth Rudolph, PE.

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to MGL Ch. 30 §21(a) 5 - To discuss investigation of criminal misconduct; MGL Ch. 30 §21(a)3 - To discuss strategy with respect to collective bargaining or litigation; Griffin Museum Lease, 160 Forest, Waterfield Lot - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property.

Brady - Fallon VOTED
Roll Call: Brady, Fallon, Mucci

*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Brady - Fallon VOTED
Roll Call: Brady, Fallon, Mucci

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, March 13, 2023 - Regular Session
2. Saturday, March 18, 2023 - Town Election
3. Monday, March 27, 2023 - Regular Session
4. Monday, April 10, 2023 - Regular Session
5. Monday, April 24, 2023 - Spring Town Meeting

ACCEPTANCE OF DONATIONS

*Motion: That the Select Board accept a donation of \$552.69 from Quinn Shoffer to the Recreation Department for the Recreation Donation Account. The donation was left over from Quinn's Borgarrd Beach Eagle Scout Cleanup Project.

Brady - Fallon VOTED

*Motion: That the Select Board accept a grant of \$19,950 from the Massachusetts Housing Partnership to Winchester for the MBTA Communities Direct Technical Assistance Program.

Brady - Fallon VOTED

TOWN MANAGER REPORT AND COMMENTS

1. Town Manager's Updates: Please find below additional updates on various topics for March 6, 2023 meeting:

Spring 2023 Town Meeting Schedule

The warrant for the Spring 2023 Town Meeting will close on Friday, March 10th. The first night of Town Meeting is scheduled for Monday, April 24th.

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Annual Town Election - Saturday, March 18th

The Annual Town Election is scheduled for Saturday, March 18, 2023 at the WHS Gymnasium. The deadline to apply for vote by mail is March 13th. Additional information available at <https://www.winchester.us/904/VOTE-in-Winchester>

Construction/Capital Project Updates

- On-going Construction projects:
 - Eversource 345kV Project - Limited work is on-going as weather permits on Cross and Washington Streets. Eversource has started work on Lake Avenue (near Horn Pond) in Woburn, weather permitting. Traffic will be restricted to one-lane alternating traffic in that area during construction.
 - Eversource 115kV Project - Eversource is currently completing cable pulling activities. They have committed to installing the speed tables on Woodside Road as designed by Toole and previously discussed by the Board.
 - Main Street Bridge Railing Repairs - Work is on-going to install the bridge rail caps. Work on the upstream side has been completed.
 - North Reservoir Dam - Construction is substantially complete and shut down for the winter. Final loam, seed, and plantings will be installed in the spring.
 - Transfer Station Renovation - Demolition of the incinerator building is scheduled for mid to late March pending Eversource schedule for transformer installation.
 - Parkhurst Modular Classrooms - Triumph Modulars has been awarded the contract and are currently manufacturing the classrooms. Site work will start in April and classroom installation will begin in June for a September occupancy.
- Projects currently out to bid:
 - Lake Street Bridge project - Bid opening March 16th. Work expected to start in April/May and will require full closure of the bridge for at least two months.
 - Winter Pond Water Quality Project - Bid opening March 8th.
 - Parkhurst School improvements - Bid opening April 6th.
 - South Reservoir Dam Aeration project - Bid opening March 22nd.
- Upcoming Construction projects:
 - Woodside Road and Wildwood Street - Construction was delayed to spring 2023.
 - Muraco School Electrical - The electrical bid was awarded and the contract is being executed for work to occur in summer 2023.

Community Events/Notes

- **Lunch with Lisa Damour, PhD** author of *The Emotional Lives of Teenagers*, Wednesday, March 22nd at Wright Locke Farm. RSVP to winchestercoalition@gmail.com
- **Viewing of "Chasing Childhood"** and discussion with Professor Peter Gray, Ph.D. - Winchester Public Library, March 15th at 7pm Register: [Freedom to Learn through Play \(google.com\)](https://www.google.com), Sponsored by the Winchester Coalition for a Safer Community.
- **Mental Health First Aid.** April 5th and 12th, 6 to 8:30pm (2 sessions), Winchester Room - Town Hall. Register by 4/3/23. Sponsored by the Winchester Coalition for a Safer Community
- **EnKa Food Pantry** April 5th and 12th, 6 to 8:30pm (2 sessions), Winchester Room - Town Hall. Register by 4/3/23. Sponsored by the Winchester Coalition for a Safer Community

PUBLIC COMMENT

COMPTROLLER'S REPORT
LICENSES

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BUSINESS

1. **Committees & Commissions Appointments** - The Select Board interviewed Jason Capodanno and will be interviewing Jeff Russo at the March 13th meeting, both applied for the vacant position on the Field Management Committee.
2. **MBTA Project Update** - Nathan Rae, MBTA Senior Project Manager, gave a project overview including the recent construction activity. He reported that the heavy demo is done but selective demo and the utility work by Eversource on Laraway is ongoing. Mr. Rae also informed the Board that the MBTA has been monitoring the rodent issues, and the bait, which is safe for other animals, has been approved by the Health Department. The MBTA is holding a public meeting in June and Mr. Rae will also be reporting to the Board in June. The project is on schedule with completion in June 2024.
3. **Lake Street Bridge Update** - Scott Brusco, Weston & Sampson, reviewed the scope of the work, which is currently out to bid for a contractor, with the bid to be awarded March 23. Road closure and detour at the bridge will start around June 19 and will continue for 3-4 months.
4. **River Street 40B Landscaping** - Ms. Rudolph explained that the River Street Developers are planning on installing landscaping within the Town's right of way on Wendell Street and need permission from the Select Board to do the work. She will have Town Counsel do a license agreement and have the Board approve the agreement when completed.
5. **Washington/Swanton Street Project** - Ms. Rudolph informed the Board that the Town was notified that the Massachusetts Housing Partnership (MHP) had received a request for a determination of Project Eligibility from Melanson Development Group for the Washington and Swanton Street property. The Town has 30-days from the date of the letter (February 15) to submit comments to MHP. Town Counsel has drafted a response letter to MHP for the Board's consideration. Ms. Rudolph added that there was a site visit with MHP today and that Melanson had increased the number of parking spots from 106 to 114.

*Motion That the Select Board authorize the Town Manager to sign a comment letter to the Massachusetts Housing Partnership regarding Melanson's request for a determination of project eligibility.

Brady - Fallon

VOTED

6. **Spring Town Meeting Articles** - There were no changes to the articles that are in the packet except that the Capital Planning Committee wants to co-sponsor Article 28. The Board approved the articles.

*Motion That the Select Board approve the articles that are in the Select Board's packet.

Brady - Fallon

VOTED

CONSENT AGENDA

*Motion That the Select Board approve One Day Liquor License for Mark Gallagher for the Jenks Center - March 25, 2023 - Jenks Center.

Brady - Fallon

VOTED

*Motion That the Select Board approve the Glen Doherty Memorial Foundation's request to hold their 11th annual 5K and 10K race on Sunday, September 24, 2023 at 12:00 noon, starting & ending at the Jenks Center.

Brady - Fallon

VOTED

*Motion That the Select Board approve meeting minutes for December 5 & 7, 2022.

Brady - Fallon

VOTED

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ADJOURNMENT : 8:35 PM

*Motion: That the Select Board adjourn for the evening.
Brady - Fallon

VOTED

Respectfully submitted,
Beth Rudolph, Town Manager