

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, March 27, 2023
Record**

OPENING

Chair Richard Mucci called the meeting to order at 7:30 PM in the Select Board meeting room located in the Town Hall. Present were Select Board members Vice Chair Anthea Brady, Michael Bettencourt, John Fallon and Michelle Prior. Also present was Town Manager Beth Rudolph, PE.

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, April 10, 2023 - Regular Session
2. Monday, April 24, 2023 - Regular Session before Spring Town Meeting
3. Monday, April 24, 2023 - Spring Town Meeting
4. Thursday, April 27, 2023 - Regular Session before Spring Town Meeting
5. Monday, April 27, 2023 - Spring Town Meeting

BOARD COMMENT

Chair Mucci welcomed Michelle Prior to the Select Board and recognized MaryEllen Lannon, Town Clerk, and her staff for the great job that they did with the election.

ACCEPTANCE OF DONATIONS

*Motion: That the Select Board accept donations in the amount of \$104.00 from individuals and families to the Recreation Department's Neighbors Helping Neighbors fund.

Brady - Bettencourt

VOTED

TOWN MANAGER REPORT AND COMMENTS

1. Appointments: Ms. Rudolph announced the following appointments in accordance with section 4-2b of the Town Charter and requests that the Select Board waive the fifteen-day waiting period: **Police Department Dispatchers - Hilary Ciampa, full-time & Daniel McNult, part-time; DPW Garage Fleet Coordinator - Edwin Santa Cruz; Town Clerk's Office Principal Clerk I - Shannon Gouveia; and Fire Chief - Captain Steven Osborne .**

*Motion That the Select Board waive the customary fifteen (15) day appointment waiting period to allow Hilary Ciampa, Daniel NcNult, Edwin Santa Cruz, Shannon Gouveia and Chief Steven Osborne to begin their employment.

Brady - Bettencourt

VOTED

2. Town Manager's Updates: Please find below additional updates on various topics for March 27, 2023 meeting:

Spring 2023 Town Meeting Schedule

The first night of Town Meeting is scheduled for Monday, April 24th. Subsequent nights are Thursday, April 27th; Monday, May 1st, and Monday, May 8th. The Town Manager's hearing is scheduled for Thursday, April 13th at 6:30pm via zoom.

Board and Committee Appointments

Included in the packet is a list of the open positions for various committees and boards with terms expiring on March 31st. In accordance with Section 7-12 of the Town of Winchester Home Rule Charter, the positions were posted on the Town's website for 15 days starting on March 1st. The

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intent is for the Board to discuss and take action on the committee appointments at your meeting on April 10th.

Construction/Capital Project Updates

- On-going Construction projects:
 - o Eversource 345kV Project - Limited work is on-going as weather permits on Cross and Washington Streets. Eversource has started work on Lake Avenue (near Horn Pond) in Woburn, weather permitting. Traffic will be restricted to one-lane alternating traffic in that area during construction.
 - o Eversource 115kV Project - Eversource has committed to installing the speed tables on Woodside Road as designed by Toole and previously discussed by the Board. Construction is tentatively scheduled for April School vacation week. Paving on Bacon and Main Streets is expected to start in mid-April.
 - o Main Street Bridge Railing Repairs -The bridge caps have all been installed. Remaining work is crack repair and final cleaning. Parking on both sides of the bridge has been opened back up.
 - o North Reservoir Dam - Construction is substantially complete and shut down for the winter. Final loam, seed, and plantings will be installed in the spring.
 - o Transfer Station Renovation - Demolition of the incinerator building is scheduled for late March pending Eversource schedule for transformer installation.
 - o Parkhurst Modular Classrooms - Site work has started and classroom installation will begin in June for a September occupancy. EFPBC is hosting an informational session on 3/27 at 6 pm.
 - o Mystic School Sports Court - Work on the stairs and fencing is commencing next week, weather permitting.
 - o Four Roof Projects - Gale Associates has been awarded the contract.
 - o Fire Station HVAC project - Work to commence on April 3rd. Project has been delayed due to availability of materials.
- Projects currently out to bid:
 - o Lake Street Bridge project - Bids were opened March 22nd. Work expected to start in April/May and will require full closure of the bridge for at least two months.
 - o Winter Pond Water Quality Project - Contract has been awarded. Schedule pending.
 - o Parkhurst School improvements - Bid opening April 6th.
 - o South Reservoir Dam Aeration project - Bid opening March 29th.
 - o Town Hall Fire Alarm Project - Bid opening April 5th.
 - o McCall Masonry Project - Contract has been awarded. Schedule pending.
- Upcoming Construction projects:
 - o Woodside Road and Wildwood Street - Construction was delayed to spring 2023.
 - o Muraco School Electrical - The electrical bid was awarded and the contract is being executed for work to occur in summer 2023.

Community Events/Notes

- **Mental Health First Aid.** April 5th and 12th, 6 to 8:30pm (2 sessions), Winchester Room - Town Hall. Register by 4/3/23. Sponsored by the Winchester Coalition for a Safer Community.

PUBLIC COMMENT - Brian Vernaglia, 19 Sargent Road, addressed the Town Manager's budget regarding department turnovers/reversions in the budget which he does not feel is a deficit. He made recommendations on how to address the turnovers. Chair Mucci thanked him for his input.

LICENSES

1. **Continued - Alcohol License, Section 12, All Alcoholic Beverages to PPT Hospitality LLC dba Putarin Thai, 831 Main Street.** Chair Mucci opened the public hearing and informed the Board that David McBride, attorney for Putarian, officially withdrew the application today, March 27, 2023.
2. **Alcohol License, Section 12, All Alcoholic Beverages to Feng Yi inc. d/b/a Karma, 16 Thompson Street.** Brian Burke, attorney and owners Feng Yi, Alan Go & Iverson Go attended. Mr. Burke gave a brief overview of the renovation progress being made; they are working on the traffic and parking and installing a lift for access to the second floor. All that are involved are very experienced and knowledgeable about the business. They are excited to be coming to Winchester and looking

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*Motion: That the Select Board adjourn for the evening.
Brady - Bettencourt

VOTED

Respectfully submitted,
Beth Rudolph, Town Manager