



**Winchester Communications Study Committee Approved Minutes
September 28, 2022 via Zoom**

Committee Chair Lance Grenzeback called the meeting to order at 12 noon. Present: Casey Bauer, Lance Grenzeback, Jennifer Haefeli, Tara M. Hughes, Shukong Ou, Carol Savage, Joyce Westner, Roger Wilson. Also present was Ex-officio Town Clerk MaryEllen Lannon.

Absent: Constance McGrane, Dorothy Simboli, Betsy Wall. Also absent: Ex-officio Public Schools Superintendent Frank Hackett, Public Schools Operations Manager Andrew M. Marron, Acting Town Manager Beth Rudolph.

A motion was made and unanimously approved to accept the minutes of the previous meeting with changes.

Phase II Work Plan: Draft report was discussed, as well as the draft of the Town Meeting articles. Casey wants the town manager search to prioritize communications, especially if there is no plan to hire a communications coordinator, and she will stand up at Town Meeting and say so. Roger pointed out that we have sent a letter stating this point to the Select Board and that perhaps by November it will be a moot point. Lance will rewrite the recommendations and welcomes more comments by email. He will circulate it before our library meeting on October 3.

Further discussion ensued about the suggestion to include the tax impact of any proposed warrant article. Lance showed a draft of the PowerPoint presentation and also suggests making a Q&A about our proposed Town Meeting Members Association.

Next steps: Lance will edit and send all the files to the Select Board for their packet. Next meeting will be at the library next Monday at 7 p.m., to which the public is invited. Further meeting times will be decided based on a poll Carol will send out.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,
Joyce Westner, Recording Secretary