

**Town of Winchester  
Boards and Committees Membership Chart**

| Board Committee Name                       | Make Up of Committee   | # Member's        | Term          | Legal Reference  | Elected Appointed | Expiration Date | Appointing Authority     | Prohibitions                   |
|--|--|-------------------|---------------|--|-------------------|-----------------|--------------------------|--------------------------------|
| <b>Appointed Officials of the Town</b>     | Town Staff   | 20                | Various       | Charter/Code/MGL   | Appointed         | 03/01           | Select Board             |                                |
| <b>Archives Advisory Committee</b>         | 3 citizens; Town Clerk, Town Archivist   | 5                 | 3yr           | Local  | Appointed         | 03/31           | Town Manager             |                                |
| <b>Audit Advisory Committee</b>            | 2 SB; 3 Citizens; Town Manager Designee; Comptroller; Treasurer; SC Rep              | 9                 | 3 for citizen | SB May 2006  | Appointed         | 08/01           | Select Board             |                                |
| <b>Board of Appeals</b>                    | Select Board   | 6 - 3 Reg./3 Alt. | 3yr           | Zoning Bylaw Sec. 8.3 MGL 40A Sec. 14                                  | Appointed         | 03/31           | Select Board             |                                |
| <b>Board of Assessors</b>                  | Annual Town Election   | 3                 | 3yr           | Charter Art.3 Sec. 3 (4)   | Elected           | 03/31           | N/A                      |                                |
| <b>Board of Health</b>                     | Annual Town Election   | 3                 | 3yr           | Charter Art. 3 Sec. 3(5)   | Elected           | 03/31           | N/A                      |                                |
| <b>Board of Library Trustees</b>           | Annual Town Election   | 5                 | 3yr           | Charter Art. 3 Sec. 3(6)   | Elected           | 03/31           | N/A                      |                                |
| <b>Board of Registrars of Voters</b>       | 3 citizens; Town Clerk   | 4                 | 3yr           | Select Board 1884  | Appointed         | 03/31           | Select Board             |                                |
| <b>Cable Advisory Committee</b>            | 9 Citizens; 1 SC Rep   | 10                | 3yr           | Select Board May 1973; Sept. 1982                                      | Appointed         | 09/30           | Select Board             |                                |
| <b>Capital Planning Committee</b>          | 3 SB; 1 PB; 1 SC Rep; 1 FC; 1 FC Rep   | 7                 | 3 for citizen | Town Meeting Apr 1974 Art. 25; MGL Ch. 40 Sec. 8B                      | Appointed         | 01/01           | Multiple bodies appoint; | PB must be from its membership |
| <b>Climate Action Advisory Committee</b>   | 2 SB; 1 EMC; 1 PB; 2 Mod; 1 SC Rep.; 1 Cool Winchester; 1 Chamber; 1 Faith Community | 9                 | 3yr           | Select Board April 2010; August 2011; March 2017                       | Appointed         | 08/31           | Multiple bodies appoint; |                                |
| <b>Commissioners of Trust Funds</b>        | 3 SB   | 3                 | 3yr           | Code of By-Laws Ch. 5 Sec. 11 & 12                                     | Appointed         | 03/31           | Select Board             |                                |
| <b>Committee on Government Regulations</b> | 1 from each Precinct   | 8                 | 3yr           | Code of By-Laws Ch. 2 Sec. 4.3   | Appointed         | 04/28           | Town Meeting             |                                |
| <b>Committee on Names</b>                  | 1 SB; 1 PB; 1 SC; 2 Voters   | 5                 | 1yr           | Town Meeting Article 21 Nov 1977                                       | Appointed         | 03/31           | Select Board             |                                |
| <b>Committee on Rules</b>                  | 1 from each Precinct   | 8                 | 3yr           | Code of By-Laws Ch. 2 Sec. 4.4   | Appointed         | 04/28           | Town Meeting             |                                |
| <b>Conservation Commission</b>             | 7SB  | 7                 | 3yr           | By-Laws Ch. 13 Sec. 1-17; MGL Ch. 40 Sec.                              | Appointed         | 03/31           | Town Manager             |                                |
| <b>Constable</b>                           | 3SB; may be non resident of Winchester   | 3                 | 3yr           | MGL Ch. 41 Sec. 91A  | Appointed         | 11/30           | Select Board             |                                |
| <b>Council on Aging</b>                    | MGL Ch. 10 Sec. 58   | 11                | 3yr           | Town Meeting Article 25 April 1974; MGL Ch. 40 Sec. 8B                 | Appointed         | 03/31           | Select Board             |                                |
| <b>Cultural Council</b>                    | Town resident; Cannot serve more than 2 consecutive terms                            | 9                 | 3yr           | Select Board May 2002; MGL Ch. 10 Sec. 5B                              | Appointed         | 07/31           | Select Board             |                                |
| <b>Davidson Park Working Committee</b>     | Inactive   | 14                | 8 for citizen | Town Meeting Article 16 FTM 2012                                       | Appointed         |                 | Town Meeting             |                                |
| <b>Design Review Committee</b>             | 2 SB; 2 Mod; 3 PB  | 7                 | 3yr           | Town Meeting Article 22 May 1982; Article 5 Nov 1991; Article Nov 2003 | Appointed         | 12/31           | Select Board             |                                |

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|---|--|-------------------|---------------|--|-------------------|------------------------------------|--------------------------|--|
| <b>Disability Access Commission</b>                             | HR Dir; 1 family w disabilities; Majority of members shall consist of people with disabilities     | 9 - 5 Reg; 4 Alt. | 3yr           | MGL Ch. 40 Sec. 8J                                   | Appointed         | 08/31                              | Town Manager             |  |
| <b>Educational Facilities Planning &amp; Building Committee</b> | Supt Sch.; 2 SB/SC (must be Registered Architect and Registered Engineer; 6 Mod; 1 FC; 1 SB; 1 SC; | 12                | 3yr           | Town Meeting Article 10 1995; Article 14 1996;       | Appointed         | 03/01                              | Multiple bodies appoint; |  |
| <b>Energy Management Committee</b>                              | 4 SB; 1 SC Rep; 1 CPC; 1 FC Rep; 1 EFPBC Rep; 1 EMC Staff; 2 DPW Staff                             | 11                |               | Select Board 2003/2005/2006/2010                     | Appointed         | 12/31                              | Select Board             |  |
| <b>Field Management Committee</b>                               | DPW Director; Recreation Director; Athletic Director, Engineer, 4 SB; 1 SC                         | 9                 | 4 for citizen | Select Board June 1993; 2010                         | Appointed         | 07/01                              | Select Board             |  |
| <b>Finance Committee</b>  | Chair SB; Chair FC; Moderator  | 15-5 each spring  | 3yr           | Code of By-Laws Ch. 2 Sec. 4.1                       | Appointed         | 06/30                              | Joint                    | Yes, can't hold any other town office            |
| <b>Greenway Initiative Committee</b>                            | 1 PB; 1 Conservation; 6 SB   | 8                 | 3yr           | Select Board Jun 1997                                | Appointed         | 03/01                              | Select Board             |  |
| <b>Heritage District Commission</b>                             | 4 PB; 3 Residents District;  | 7                 | 3 year        | Town Meeting Article 2 Apr 2015                      | Appointed         | 07/15                              | Town Meeting             |  |
| <b>Historical Commission</b>                                    | 7 SB   | 7                 | 3yr           | Town Meeting Apr Article 47 1967; MGL Ch. 40 Sec. 8D | Appointed         | 03/01                              | Select Board             |  |
| <b>Housing Authority</b>  | 1 Governor Appt. - 4   | 5                 | 5yr           | MGL Election Law                                     | Elected           | 03/31                              | Elected                  |  |
| <b>Housing Partnership Board</b>                                | 1 CC; 1 HA; 1 SC; 6 MOD; 1 COA; 1 DAC; 1 PB; 1 SB;   | 13                | 3yr           | Town Meeting Article 2 Nov 1987; Article 20 Nov 1988 | Appointed         | 11/30                              | Multiple bodies appoint; | Moderators appointees cant hold any other office |
| <b>Justice of the Peace</b>                                     | State Appointee  | 6                 | 7yr           | MGL  | Appointed         | 12/31                              | Governor                 |  |
| <b>Local Historic District Study Committee</b>                  | 1HC; 1 PB; 1DPW Facilities Manager; 1 LB; 3 SB   | 7                 | 3yr           | Select Board February 2018                           | Appointed         |                                    | Select Board             |  |
| <b>Master Planning Steering Committee</b>                       | 1 Rep - 8 precincts; 1 HC; 1 DRC; 1 CC; 1 HPB; 1 FC  | 13                | N/A           | Planning Board                                       | Appointed         | Dissolve after Report is presented | Planning Board           |  |

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|--|--|------------|--------|---|-------------------|-----------------|--------------------------|---------------------------------------|
| <b>Middlesex Canal Commission</b>                    | Volunteer  | 5          | 4 Alt. | Public Acts 1977 General Court Ch. 403              | Appointed         | 07/01           | Town Manager             |                                       |
| <b>Moderator-1 Member</b>                            | Volunteer  | 1          | 1yr    | Charter and Code of By-Laws                         | Elected           | 03/31           |                          |                                       |
| <b>N.E. Reg. Vocational School</b>                   | Town Engineer  | 1          | 3yr    | MGL   | Elected           | 11/21           |                          |                                       |
| <b>North Suburban Planning Council</b>               | Regional Committee   | 1          | -      | Regional committee                                  | Appointed         |                 | Staff appointee          |                                       |
| <b>Permanent Street Tree Committee</b>               | 1 PB; 1 CC; 1 TFC; 1 DRC; 1 DPW Rep; Town Planner; 1 SB  | 7          | 3yr    | Select Board July 2009; March 2010                  | Appointed         | 07/31           | Multiple bodies appoint; |                                       |
| <b>Personnel Board</b>                               | Moderator; Chair SB; Chair SC  | 7          | 3yr    | Code of By-Laws Ch. 2 Sec. 4.2                      | Appointed         | 06/30           | Joint                    | Yes, can't hold any other town office |
| <b>Planning Board</b>                                | Annual Town Election   | 5          | 3yr    | Charter Art. 3 Sec. 3(8)                            | Elected           | 03/27           | N/A                      |                                       |
| <b>Retiree Health Insurance Advisory Committee</b>   | 2 MOD; 1 Active Emp; 1 Resident; 1 SB; 1 FC; 1 PER   | 7          | 3yr    | Sprint Town Meeting 2014; TM 2021                   | Appointed         |                 | Multiple bodies appoint; |                                       |
| <b>Retirement Board</b>                              | 1st Comptroller, 2nd SB; 3rd, 4th Elected from retired peers; 5th Elected from full membership | 5          | 3yr    | MGL Ch. 32 Sec. 1-28                                | Appointed         | 07/31           | Elected and Appointing   |                                       |
| <b>School Committee</b>                              | Annual Town Election   | 5          | 3yr    | Charter Art. 3 Sec. 3(3)                            | Elected           | 03/31           | N/A                      |                                       |
| <b>Select Board</b>                                  | Annual Town Election   | 5          | 3yr    | Charter Art. 3 Sec. 3(2)                            | Elected           | 03/31           | N/A                      |                                       |
| <b>Senior Citizen Tax Committee</b>                  | Chair Assessor; 1 Treasurer; 3 SB  | 5          | 3yr    | Town Meeting Article 22 May 1999; MGL Ch 60 Sec. 3D | Appointed         | 03/31           | Select Board             |                                       |
| <b>Town Forest Committee</b>                         | 3 SB   | 3          | 3yr    | MGL Ch. 45 Sec. 21                                  | Appointed         | 03/31           | Select Board             |                                       |
| <b>Town Meeting</b>                                  | Annual Town Election   | 192        | 3yr    | Charter and Code of By-Laws                         | Elected           | 03/31           | TMM Elected              |                                       |
| <b>Town Meeting - Clerks</b>                         | Spring Town Meeting  | 8          | 3yr    | Code of By-Laws                                     | Appointed         | 04/29           | Town Meeting             |                                       |
| <b>Town Meeting Chairs</b>                           | Spring Town Meeting  | 8          | 3yr    | Code of By-Laws                                     | Appointed         | 04/29           | Town Meeting             |                                       |
| <b>Traffic and Transportation Advisory Committee</b> | SB; TM; MOD; Chairs of PB; SC; FC; CPC   | 11         | 3 yr.  | Select Board  | Appointed         | 03/31           | Multiple bodies appoint; |                                       |
| <b>Veteran's Memorial Committee</b>                  | 9 Members from community at large  | 9          | N/A    | SB November 20, 2006                                | Appointed         | N/A             | Dissolved                |                                       |
| <b>Wildwood Cemetery Advisory Committee</b>          | 5 SB Residents   | 5          | 3yr    | Town Meeting Various Votes                          | Appointed         | 05/31           | Select Board             |                                       |
| <b>Winchester Community Access and Media, Inc.</b>   | 2 SB; 1 SC; 6 WinCam   | 9          | 3yr    | WinCam Bylaws 2000                                  | Appointed         | 11/30           | Select Board             |                                       |
| <b>Wright-Locke Farm Conservancy Board</b>           | 2 SB; 1 FC; 1 COA; 1 CC; 1 HC; 5 MOD;  | 11         | 3 yr.  | Spring Town Meeting 2008                            | Appointed         | 07/30           | Moderator                |                                       |