

WINCHESTER RECREATION DEPARTMENT FINANCIAL AID

The Winchester Recreation Department has a limited amount of financial assistance to offer families registering for Recreation Department Programs. For those looking for Child Care Aid, please see the information below on requirements. For those requesting aid for general recreation programs, the Recreation Department generally limits requests to one program per participant per season. Please fill out the aid request form completely and attach all required documents based on the type of program you are seeking aid for.

Child Care Program Financial Aid Application Policy (WRAP, LYNCH, KID CONNECTION, SUMMER ADVENTURE PROGRAMS)

- Applicants must first apply for an EEC voucher through a local referral agency. The local agency for Winchester is Child Care Circuit. Information on vouchers and how to apply can be found here: <https://www.childcarecircuit.org/> This organization is contracted through the state to determine eligibility assistance. Those that have been approved to receive a child care voucher can register for our programs based upon availability.
- For those on the Voucher waitlist, or just outside the income parameters, the following criteria must be met to receive financial aid from the Recreation Fund:
 - Applicant must be working or attending school during the hours of operation of the child care program
 - Applications must be renewed yearly with updated required documents.
 - Complete applications must be submitted with all required documentation to be considered. *Please do not submit incomplete applications!*
- Applicants must submit the following documentation
 - Proof of EEC voucher application
 - A copy of the 2020 tax return summary. If household adults have filed separately, all return summaries must be provided.
 - Verification of current work schedule from the employer or school schedule of each adult care provider of the child/ren
 - Four weeks of the most recent pay stubs that includes the number of hours worked in the pay period.

Please note the EEC Income Eligibility table below. If your family falls in any of these boxes you may be eligible for a child care voucher. To meet the income requirement, your household income must initially be at or below 50% of the state median income (SMI).

% of SMI	Family of 2	Family of 3	Family of 4	Family of 5	Family of 6	Family of 7
50%	\$42,614	\$52,614	\$62,668	\$72,695	\$82,721	\$84,601

Non-Child Care Recreation Department Program Financial Aid Policy

- Complete applications must be submitted with all required documentation to be considered. *Please do not submit incomplete applications!*
- Application must include a copy of the applicants' most recent tax return summary.
- Applicants may apply for one program per season per family member. There are additional resources in town that can help with financial aid assistance. Please contact the Recreation Director for more information.

WINCHESTER RECREATION FINANCIAL AID REQUEST FORM

In addition to accepting vouchers from the Department of Early Education and Care (EEC), Winchester Recreation has a limited financial aid fund to assist families that are either on the voucher “waitlist” or that are just outside the Department of Early Education and Care (EEC) income eligibility brackets. The amount of aid offered to each family will be consistent with Massachusetts EEC voucher funding guidelines, will depend upon the number of qualified applications and will be prioritized based on documented family need. Assistance is offered in the form of reduced tuition.

Participant Name: _____

Age: _____ Date of Birth: _____ Grade entering 9/1/2021: _____

Parent/Guardian Name: _____

Email: _____

Address: _____

Home Phone: _____

Cell Phone: _____

Number of Dependents: _____

Annual Family Income: _____

Required Documents Submitted:

- Proof of Voucher Application (childcare program)
- Copy of your most recent Tax Return Summary
- Current Work or School Schedule (childcare program)
- 4 weeks most recent pay stubs (childcare program)

Please include a summary of any extenuating circumstances we should consider:

Parent/Guardian Signature: _____

Please Print Name: _____ Date _____

This request will be reviewed and an official letter of award will be mailed if approval is granted.