



TRANSMITTAL

To: John A. Wile
Building Commissioner / Zoning
Enforcement Officer
Building Department
71 Mt. Vernon Street
Winchester MA

From: David M. Robinson, EIT
Civil Engineer

Project #: 3130-01

Date: December 21, 2022

Copy:

Re: 316 Highland Avenue
ZBA Site Plan Review for change in
Grade

We are transmitting **herewith** **under separate cover** **by FedEx** **by mail**
 by Messenger **Priority**
 Standard

Originals **Prints** **Shop Drawings**
 Copy of Letter **Report** **Specifications**
 Certification **Diskettes** **Other**

Copies	Document Date	Description
20	Dec 21, 2022	ZBA Site Plan Review Application Package including Forms 2 and 2I, Representative Site Photos,
20	Dec 21, 2022	Site Plans, reduced size 11x17, 8 sheets
1	----	Assessor's Locus Map
1	----	Site Plan Review Checklist
1	October 28, 2022	Filing Fee check for \$50, #171
1	December 21, 2022	Electronic Submission emailed to Janine Viarella

These items are transmitted:

For approval **For your use**
 As requested **For review and comment**

Comments:

Mr. Wile,

Please find the enclosed submission packing for Site Plan Review through the ZBA for a change in grade greater than 6% over 500 s.f., per Section 9.5.1(7) of the Zoning Bylaws. The project is currently under review by the Conservation Commission, and proposes to remove an existing retaining wall, and install a 3:1 vegetated slope in its place. Please put us on the next available Agenda for Public Hearing and advise of the date and time thank you.

David M. Robinson, EIT
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